

DEPARTMENT OF PUBLIC HEALTH
POSTING OF VACANCY

“DPH Employees are strongly encouraged to apply”

Nutrition Consultant 1

Public Health Initiatives – CHAPS – Nutrition Physical Activity and Obesity Program

POSTING DATE: May 26, 2015

CLOSING DATE: June 2, 2015*

PLEASE FOLLOW THE SPECIFIC APPLICATION INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: Candidates who are the DAS certification list for this title.

POSITION CONTROL NUMBER: 111095TS

NOTE: THIS NUMBER MUST BE INCLUDED ON YOUR APPLICATION

LOCATION: 410 Capitol Avenue, Hartford, CT

SHIFT/HOURS: 1st Shift/35 hours/week,

SALARY GROUP/RANGE: HC 24/\$52,397*-\$69,366 (*NEW State employees)

NOTE: Candidates must have applied for and passed the Nutrition Consultant 1 exam and be on the current certification list promulgated by the Department of Administrative Services. State employees currently holding the above title or those who have previously attained permanent status in the class may apply for lateral transfer. **Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.**

PREFERRED SKILLS:

- Experience facilitating evidence-based nutrition curriculum and education, professional development training and/or presentations
- Experience promoting the adoption of and collaborating with school administrators and staff, parents and stakeholders on school health and/or early childhood education nutrition and physical activity policies, state and national standards and best practices
- Experience identifying and implementing school health and/or early childhood education nutrition policies, systems and environmental change strategies
- Experience with grantee and/or contractor technical assistance, site visits and corrective action plans to resolve contract compliance issues
- Experience with grant and/or contract development of budgets, work plans, goals, objectives, performance and reporting measures
- Experience with fiscal and programmatic monitoring and reporting of grant and/or contract data, budgets and expenditures, and deliverables using Microsoft Access, Excel and Word

Knowledge, Skill and Ability:

Knowledge of nutrition, dietetics and nutrition education as related to public health practices and specialized programs; knowledge of modern methods, materials and appliances used in large and small scale food preparation services; interpersonal skills; oral and written communication skills.

EXPERIENCE AND TRAINING

General Experience:

Seven (7) years of experience in nutrition or food service administration in a health or human services agency, facility or agriculture extension service.

Substitution Allowed:

1. College training in foods, nutrition or closely related field may be substituted for the General Experience on the basis of fifteen (15) semester hours equaling one-half (1/2) year of experience to a maximum of four (4) years for a Bachelor's degree.

2. A Master's degree in community nutrition or public health nutrition or completion of a dietetic internship may be substituted for one (1) additional year of the General Experience.

Special Requirements: Incumbents in this class may be required to travel.

PLEASE NOTE: This position will be filled in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

Application Instructions: ANYONE WISHING TO APPLY FOR THIS POSITION MUST SUBMIT A COMPLETE State of Connecticut Application Form for Examination and Employment (Form CT-HR-12), INCLUSION OF A RESUME IS OPTIONAL. THE ORIGINAL AND ONE COPY OF ENTIRE APPLICATION PACKAGE MUST BE RECEIVED NO LATER THAN THE CLOSING DATE AT THE TOP OF THIS FORM AT:

Department of Public Health
410 Capitol Avenue, MS #13PER
PO Box 340308
Hartford, CT 06134-0308
FAX: 860-509-7184 (if faxing, only one application is necessary)
EMAIL: dph.recruitment@ct.gov

* The closing date is for this posting. This may differ from the examination closing date for a competitive examination. Questions regarding this process should be directed to the Human Resources Office (Recruitment Hotline, 509-7223).

THE DEPARTMENT OF PUBLIC HEALTH AIMS TO PROVIDE EQUAL OPPORTUNITY IN ALL ASPECTS OF EMPLOYMENT AND ADVANCEMENT, FOSTERING AN ENVIRONMENT COMMITTED TO SUPPORTING INDIVIDUALS IN ALL PROTECTED CLASSES. IF YOU REQUIRE AID/ACCOMMODATION TO PARTICIPATE FULLY AND FAIRLY, PLEASE CONTACT THE AFFIRMATIVE ACTION OFFICE AT 860/509-7220.